Request a Book from Another Campus

Please allow 2-3 business days for delivery between campuses.
Video tutorial available at: http://libguides.seminolestate.edu/tutorials/requestbook

Access
1. To access the library catalog, begin at the library’s homepage: www.seminolestate.edu/library

Searching
2. Enter keywords, a book title, or an author into the search box.
3. Click Search or Enter to see your results.

Results
4. From the results list, locate the desired book.
5. Click on Request Item.
6. If prompted to login, enter your:
   a. Borrower ID – same as your My.SeminoleState or Canvas username.
   b. PIN - the last 4 digits of your social security number OR the last 4 digits of your student ID number.

Place a Hold
7. Choose the Pickup Location of the book.
8. Click on Hold to finalize your request.
9. Library staff will contact you when the book has arrived.